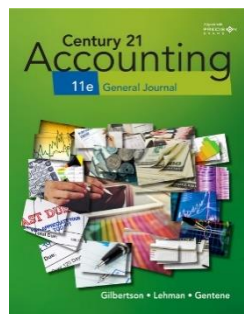


Accounting and QuickBooks Pro Night Classes

Mariya Messier, Instructor



Ventura Adult and Continuing Education (VACE)

The Accounting class teaches the basics of accounting, including the entire accounting cycle, preparing financial statements, and formal bank reconciliations. The QuickBooks Pro class teaches students to apply these principles using automated accounting software. **Students will need a computer (other than a Mac) with Internet capabilities and be willing to study and complete homework every day.**

These new **In-Person Night Classes** require two 30-hour sessions or a total of 60 hours to complete the tests and assignments. If you have more time weekly, you can complete the course even sooner.

The Accounting course is the prerequisite to the QuickBooks Pro 2019 course. The QuickBooks Pro class takes two 30-hour sessions or a total of 60 hours.

In both courses, each lesson consists of instructional videos (in accounting only), related work assignments, and a final exam project based on all the concepts and principles covered in the book. Learners complete activities in class and at their own pace at home, submitting their work to the instructor. The instructor will grade the assignments and provide feedback and tests in person or by email as needed.

QuickBooks course requires a textbook. Textbook and working papers for the Accounting class are required. Students enrolling in the QuickBooks course will receive free software for 140 days.

- **Night classes meet in-person: Wednesdays, 6:00 – 9:00 pm**
- Call the VACE Admissions Office at (805)289-1744 ext. 0 to register.
- Cost: \$125 plus \$10 registration fee
- Classroom materials for Accounting 1 class will be provided; no books will be needed.
- Textbook for QuickBooks 2019: \$112.60

Students may purchase textbook from other resellers:

QuickBooks Desktop 2019 Comprehensive: ISBN #978-1-64061-042-2

- Certificate awarded upon successful completion of the coursework.

2022-2023 Class Sessions - length: 10 weeks

Fall Session:	September 28 to December 14, 2022
Winter Session:	January 4 to March 8, 2023
Spring Session:	April 12 to June 14, 2023

Classes will not meet on 10/26 or 11/23/22

Face masks are recommended when attending in-person classes.



Ventura Adult and Continuing Education

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