What is ENCORE?
ENCORE is a hands-on, self-paced training program. You follow written materials and receive help from a teacher as needed. It is not a traditional lecture class where you have to be at the same point as everyone else.

What do you learn?
Select the modules you want and opt out of those you don’t:
- Computer Basics
- Career Development
- Job Seeking Skills
- Keyboarding
- Internet Basics & Email
- Microsoft Office Programs: Word, Excel, Outlook, PowerPoint, Access

Who can participate?
Anyone who is 50 years or older and wants a paid or volunteer job. You must be able to communicate in English. You are also welcome if you want to learn computer skills for personal use.

How long does it take?
As long as necessary! Maximum is 12 months when there is a waiting list.

How much does it cost?
It’s FREE! No tuition and no registration fee. You can use a classroom copy of the textbook or purchase your own.

For more information, contact:
Ventura Adult and Continuing Education
5200 Valentine Road, Ventura, CA 93003
(805) 289-1744

Where is it held and When?
ENCORE is held at three locations
Choose one option: (addresses below).

<table>
<thead>
<tr>
<th>Days</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon, Tue</td>
<td>8 - 10 am</td>
<td>Victoria &amp; 126</td>
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<tr>
<td>Mon, Tue</td>
<td>10 am - Noon</td>
<td>Victoria &amp; 126</td>
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<tr>
<td>Wed, Thu</td>
<td>8 - 10 am</td>
<td>West Ventura</td>
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<tr>
<td>Wed, Thu</td>
<td>10 am - Noon</td>
<td>West Ventura</td>
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<tr>
<td>Mon, Tue</td>
<td>1-3 pm</td>
<td>VACE</td>
</tr>
<tr>
<td>Wed, Thu</td>
<td>1-3 pm</td>
<td>VACE</td>
</tr>
<tr>
<td>Friday lecture for all students</td>
<td>9 am-Noon</td>
<td>Victoria &amp; 126</td>
</tr>
</tbody>
</table>

Victoria & 126: Ventura County Area Agency on Aging, 646 County Square Drive, Ventura

West Ventura: Ventura Avenue Adult Center, 550 N. Ventura Avenue, Ventura

VACE: Room 224, 5280 Valentine Rd, Ventura

How do you sign up?
Ventura Adult and Continuing Education (VACE) handles ENCORE sign ups.

Call VACE at (805) 289-1744 and ask about next start date for the day, time, and location you desire. There may be a waiting list.

Once you have a confirmed start date, you can go the class location, register in class and begin!

ENCORE is a partnership between Ventura Adult and Continuing Education, the Ventura County Area Agency on Aging, and the City of Ventura. Funding is provided by the Ventura County Adult Education Consortium.
ENCORE is held at three locations

**Ventura County Area Agency on Aging**
(Victoria & 126)

1. **Ventura County Area Agency on Aging**
   - 646 County Square Dr., Ventura
   - Bus 21 stops at Victoria & Valentine

2. **VACE**
   - 5280 Valentine Rd, Ventura
   - Room 224

3. **Victoria & 126**
   - 126 Freeway
   - Thill St

**Map:**
- VONS
- WELL'S FARGO
- Union Bank
- Ventura County Government Center
- VENTS
- Knoll Drive
- Sperry Ave.
- Ivy Lawn Cemetery
- Bus 21 stops at Victoria & Valentine